

DMA Awards Night 2019 Terms and Conditions

We are the DMA – the Data and Marketing Association – the leading UK trade body for the data and marketing industry, led by customer-first principles and a code of ethics.

The Data and Marketing Association Limited is a company limited by guarantee, registered in England and Wales, company registration number 2667995.

Our registered office address is at DMA House, 70 Margaret Street, London, W1W 8SS.

The DMA Privacy Notice will apply to the processing of personal data in connection with the products and services we provide.

These Terms and Conditions provide details on how we will provide our event related services and content to you.

We will review these terms on a regular basis and may amend or change them.

1. A booking form can be completed on the DMA website to book onto an event. You can also send an email to Awardsnight@dma.org.uk confirming guest name, job title, company name, email address and invoicing details.
2. The booking form constitutes a legally binding contract. The delegate (and employer, if relevant) are jointly liable for payment for all the fees due to the DMA.
3. Personal details of the delegate (full name, job title and company) will be used on delegate lists and badges.
4. Personal details of the delegate may be passed on to the event venue for security reasons.
5. Filming and photography may take place at the events. You can object to this by contacting the events team.
6. Payment, if applicable, must be made when you receive the invoice.
7. If you are unable to attend please Awardsnight@dma.org.uk. Cancellations must be made no later than **Friday 15 November**. If the cancellation is made

after this date, we won't be able to refund you, but you can send someone else in your place. In that case, please contact us and confirm their name and email address.

8. The content, timing, or location of the event may change for reasons outside of our control. The DMA accepts no liability for expenses incurred as a result of changes made to the event.
9. The DMA will not be responsible for any transport disruption or individual transport delays incurred by a delegate and no refund will be given.
10. The DMA is not responsible for failure to carry out an event due to factors outside our control, including, but not limited to: Acts of God, labour disputes, strikes, lock-outs, shortage of material or labour, fire, flood, criminal acts or unexpected failure of properly maintained and serviced machinery or equipment.
11. If you are purchasing as a consumer, where you buy at a distance you have a legal right to change your mind within 14 days of the order acceptance and receive a refund. These rights are under the Consumer Contracts (Information, Cancellation & Additional Charges) Regulations 2013.
 - 11.1 You have 14 days after the day we email you to confirm we accept your order to exercise the right to cancel.
 - 11.2 To exercise your right to cancel you need to advise us in writing. Please email Awardsnight@dma.org.uk or write to us at Events Team, DMA House, 70 Margaret Street, London, W1W 8SS. Please provide your name, home address, details of the order and, where available, your phone number and email address.
 - 11.3 If you are eligible, we will refund you the price you paid for your order by the method you used for payment. We will make any refunds due to you within 14 days of you telling us you have changed your mind.